

Consultation Agreement

Nature of Work Performed by Practitioner:

I understand that my practitioner evaluates my entire condition based on a holistic, homeopathic approach, and seeks to assist me to stimulate my body's own healing mechanisms with the use of substances prepared according to the guidelines of the Homeopathic Pharmacopoeia of the U.S., as regulated by the FDA. I understand that my practitioner may also discuss with me the use of other integrative therapeutics to improve my health and that these are within her scope of practice to the extent that she incorporates them. I agree that I am interested in enhancing my own abilities to establish health in mind and body.

Training and Credentials of Practitioner:

I have reviewed the training and credentials of the practitioner listed below. I understand that my practitioner is not a medical doctor, has not presented herself as such, and does not seek to diagnose, treat, or prescribe for disease, disorder or other pathological conditions, and that she provides health consultation services under the California Business and Professions Code sections 2053.5-6.

Mary Gordon, CCH:

Mary received a Bachelor of Arts degree from Holy Names University and then completed both Elementary and Special Education Teaching Credential Programs at San Francisco State University. She later received a certificate of completion from the Pacific Academy of Homeopathic Medicine in 1996 and has been nationally certified through the Council for Homeopathic Certification.

Cost of Consultation:

I have reviewed the fee statement below. I agree to pay these fees at the time that services are provided, by cash, check, venmo, or PayPal to Mary Gordon, CCH. I agree to the office policies and charges as described in the fee statement.

Professional Conduct and Consultation:

Practitioner agrees to honor confidentiality and assures professional conduct as defined by the Code of Ethics of the Council for Homeopathic Certification; Client grants permission for my practitioner to discuss details of my health in conferral with colleagues and other practitioners with whom client consults without additional confidentiality waiver. This agreement becomes part of client's case records. Client agrees to consult a licensed physician for any medical concern that now exists or arises at any time during the term of this agreement, and to inform my practitioner of my physician's assessment in so far as it applies to my work with her.

Client Signature and Date: _____

Practitioner Signature and Date: _____

Fees and Policies for Consultations

Consultation Fees:

Initial Comprehensive Consultation (2 hours)	\$385
Initial Therapeutic Focus Consult (1 hour)	\$150
Follow up Consultation (30 to 60 minutes)	\$75-150 (prorated hourly fee)
Acute Consultation (15 minutes)	\$40

This includes homeopathic remedies, and brief check in calls as required to track response. Any additional supplements (herbs, gemmotherapy, cell salts, flower essences) may be provided by the office as part of a consultation, or can be obtained independently by the client from health food stores, etc.

General Policies Regarding Fees, Payment and Scheduling:

Payment: The client is responsible for payment of all fees at the time of service. Payment may be made with cash, check, credit card and PayPal. Clients who have off site consultations are asked to keep a credit card on file with the office to simplify payment. A \$40 fee will be charged for any check returned to this office unpaid.

Insurance / HSA / FSA: This office will provide account statements that clients may submit to their insurance companies or HSA/FSA managers for reimbursement. The office does not file any forms for insurance or reimbursement. Clients are encouraged to investigate all options for insurance reimbursement or use of plans such as Flexible Spending Accounts (FSA) and Health Savings Accounts (HSA). Which allow reimbursement of payment with pre-tax funds.

Cancellations: If it is necessary to cancel/reschedule an appointment, notification of schedule change must be made at least 24 hours in advance; appointments that are missed or cancelled late represent time that was scheduled for the client and may be charged the full fee.

Interim Support: For scheduling, brief check-ins and acute complaints, please email or call and leave a message. These are intended to be brief calls that can be taken care of in 5 minutes or so at no charge. If an acute appointment (usually 15 minutes) is required, it can often be scheduled later that day and will be charged the usual fee. The office is closed on the weekends.

Email and Telephone Calls:

Clients can email Mary at Mary@likewisehomeopathy for scheduling, questions and non-urgent topics. Calls and or emails are generally answered within 24 -48 hours. Informational emails will be noted, not necessarily responded to. If there is a concern that requires a prompt response, or you have not received a reply

New Client Consultation Agreement

from an email in the timeframe you require, please call or email again.

Off-site Consultation: Clients can schedule consultations by phone, and FaceTime.